

FEICA® 2022 Exhibition Rules & Info

FEICA European Adhesive & Sealant CONFERENCE: 14-15-16 September 2022

Grand Elysée Hotel, Rothenbaumchaussee 10, 20148 Hamburg, Germany

Exhibition & Conference venue

Grand Elysée Hotel
Rothenbaumchaussee 10
20148 Hamburg, Germany

Exhibition Schedule

Installation:	Wednesday 14 September 2022	10:00 - 14:00
Exhibition:	Wednesday 14 September 2022	15:00 - 18:00 (Exhibition ONLY , no parallel conference programme)
	Thursday 15 September 2022	08:30 - 17:30 (parallel to conference programme)
	Friday 16 September 2022	08:30 - 14:00 (parallel to conference programme)
Dismantling:	Friday 16 September 2022	14:00 - 17:00
Ready to ship:	Friday 16 September 2022	17:00

Exhibition Fee

Table Top rate: € 4,000, ex. VAT.

Exhibition Fee includes

- 1 skirted conference table (Length 1.60 m x Width 0.8 m) with 2 chairs, 1 multi plug socket (3 plugs).
- 1 Delegate pass* for the full FEICA 2022 European Conference and EXPO, including Welcome Cocktail and Conference dinner,
- Company listing in FEICA pre-conference promotional material including the Exhibitor List and printed Final Programme,
- Free online Exhibitor Listing including contact information, logo hyperlinked to your corporate website and a 200-word Company Profile posted onto the FEICA 2022 website www.feica-conferences.com

* **Online registration for the conference by the person receiving the delegate pass is needed** but will not be invoiced. We suggest to register for the event and secure your hotel room urgently, using the Exhibitor Registration.

Invite your customers

Welcome your customers at your Table Top on Wednesday 14 September 2022. Offer your guests a Wednesday Expo Pass (incl. Welcome Cocktail), meet up and join them at the Welcome Cocktail. The Wednesday Expo Pass does not give access to the Conference and Expo programme on 15 and 16 September 2022.

Wednesday Expo Pass: € 225, ex. VAT.

Reserve your Table Top Today!

The earlier you book your space, the more pre-show marketing your company receives. Benefit from being listed in the electronic and print promotional materials. Table Tops are assigned on a first-come, first-served basis.

Download and complete the FEICA 2022 Exhibition Contract available at www.feica-conferences.com

Questions:

For any additional information, please contact:

Marion Krämer

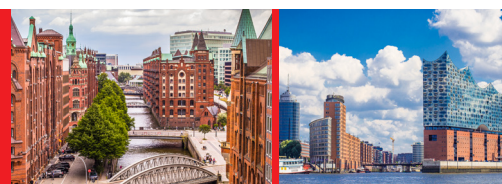
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Qualifications for Exhibits

This Exhibition is intended for all manufacturers, suppliers and service providers linked to the Adhesive and Sealant industry.

Table Top Construction Restrictions

(a) Product samples or equipment, scale models and literature may be exhibited. Freestanding floor displays and a poster are also permitted as well as lighted displays, exhibits, computer demonstrations and videos.

(b) Free-standing floor displays cannot exceed 2.5m in height; table-top displays cannot exceed 2.5m in height. Any construction that would interfere with the view of other table-tops is not permitted. Exhibitors needing to use equipment that conflicts with the aforementioned regulations must submit a sketch to FEICA.

(c) All materials within the assigned Table Top area, displays, decorative items furnishings, fabric, flooring, etc. must meet and comply with all national, local, and facility fire, electrical, plumbing, safety and hazardous material codes. Properly written certification must be available for viewing at the request of FEICA. Any item(s) that do not comply are subject to immediate correction/removal at the discretion of FEICA and at the exhibitor's expense.

Expo Marketing

FEICA maintains an online list of exhibiting companies along with contact information, hyperlink and/or company logo and a 200-word description. Your company will be listed soon after receipt of your company information. Logo, contact information and description will also be published in the final programme of the conference.

Payment Terms

(a) Exhibit rental is to be submitted, in full, along with the signed Exhibition Contract.

(b) All payments must be made through a bank draft.

(c) Purchase orders will not be accepted as confirmation of the Exhibit Contract.

Participation Cancellation

If cancellation is received after 1 May 2022, 50% of the amount paid will be refunded. No refunds will be made after 1 June 2022.

Event Cancellation

If the event is cancelled or has to be rescheduled due to local COVID measures, we will offer you the possibility to receive a full refund or to move your exhibition registration and/or payment to the later scheduled date.

Additional Services

Additional furniture, illumination, electricity, audio or video equipment and other services can be provided at extra cost. For these services please refer to the conference coordinator.

Participation

Acceptance of participation and exhibits will be at the sole discretion of FEICA.

Allocation of Space

(a) Table Top Space is assigned on a first-come, first-served basis. FEICA will provide the requested space only after receipt of the completed Exhibition Contract along with full payment.

(b) No claim or objection from any exhibitor shall be entertained regarding rejection of application or allotment of space.

Occupation of Space

Exhibitors will be able to take occupation of their space at 10:00 on 14 September 2022. Exhibit set-up must be completed by 14:00.

Dismantling

The Table Top area must be dismantled, packed, and ready to ship by 17:00 on Friday 16 September 2022. Your material must be labeled and your carrier confirmed for the pick up. If not, the exhibitor may be required to pay a penalty and the conference centre will have the right to remove the exhibits/materials, etc. at the exhibitor's risk and cost.

Insurance

The exhibiting firm agrees to carry insurance for a single limit of not less than one (1) million Euro for its employees, agents, contractors, representatives and invitees present at the exhibit in the following category: Broad Form General Liability. The exhibiting firm will insure the exhibit and display materials against loss, damage, theft, fire or any calamity whatsoever. Exhibitor will also obtain third party insurance coverage for the construction period, exhibition period, and dismantling period.

Liability and Indemnification

Neither FEICA nor the management of the site shall be liable for damage, loss, or destruction of the exhibits by reason of fire, theft, accident, or other causes, and each exhibitor shall rent exhibit space at their sole risk. Neither FEICA nor the management of the site nor any of their employees, contractors, agents, or servants will be accountable or liable for accidents to exhibitor, their employees, contractors, agents, or servants. The exhibitor shall be liable to FEICA and/or the site for any damage done to the building and/or furniture and fixtures contained therein which shall occur through the acts or omissions of the exhibitor, its employees, contractors, agents, or servants. The exhibitor agrees to indemnify, save harmless, and defend FEICA against any liability, claim, or expense resulting from any injury or damage to any person or property which occurs within the exhibitor's exhibit space or as the result of any act or omission of the exhibitor, its employees, agents, or servants. FEICA is not liable for any lost, misdirected, mislabelled, or rejected shipments for materials shipped prior to Exhibition and on the day of the Exhibition. Should there be any shipping problems; exhibitors should contact FEICA

staff immediately. FEICA is not liable for any unpaid exhibitor fees for services related to the Exhibition (Audio Visual, electricity, furniture, etc.).

General

(a) Space allotted to the approved exhibitor is to be used exclusively by the exhibitor for display as approved by FEICA. Sub-letting of allotted space is not permitted. Violation of this clause may lead to cancellation of the space allotted and forfeiting of space rental fee paid to FEICA.

(b) Exhibitor must abide by the rules of the Grand Elysée Hotel, Hamburg, Germany. Failure to comply with these rules could result in your Table Top being closed down in order to avoid any conflict with the local law, regulations, or any undesirable situation.

(c) In the event of postponement / abandonment / cancellation of the Exhibition, or in case of exhibits not being displayed due to any reason beyond the control of FEICA, FEICA shall not be liable for any loss or liability.

(d) No noisy or obstructive work will be permitted during the Conference & Exhibition hours.

(e) The decision of FEICA shall be final and binding on the exhibitor as regards to the interpretation of these rules and regulations.

(f) Disputes, if any, arising out of participation in this Exhibition shall be referred to an arbitrator whose decision shall be final and binding on both parties in a location suitable to both parties.

(g) Table Tops must be staffed by personnel who are qualified to discuss details of the display. Competitors' products may not be displayed, referenced, or otherwise employed for comparative purposes.

(h) Distribution of literature or samples shall be limited to the exhibitor's Table Top.

(i) Exhibitor shall not schedule, foster, or conduct outside activities, which would take qualified attendees from the Exhibition during exhibit hours.

(j) Activities cannot result in obstruction of aisles or prevent ready access to nearby exhibitors' Table Top.

(k) The assembling of attendees in any meeting room, hotel suite, or special function room by any exhibitor or organization for business, social and other purposes is prohibited without the consent of FEICA.